

# FAREHAM

## BOROUGH COUNCIL

### **Report to Health and Housing Policy Development and Review Panel**

**Date**                    21 January 2016

**Report of:**            Director of Operations

**Subject:**              **PRELIMINARY REVIEW OF WORK PROGRAMME 2015/16 AND  
DRAFT WORK PROGRAMME 2016/17**

#### **SUMMARY**

At the meeting on 10 March 2016, members will be asked to review the outcome of the work programme for the current year, 2015/16. Also at that meeting, the panel will need to finalise the draft work programme for next year, 2016/17.

The report contains details of the position of the panel's existing work programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the work programme for 2016/17.

#### **RECOMMENDATION**

The Panel is invited to give initial consideration to the outcome of the 2015/16 work programme and to the draft work programme for 2016/17.

## **INTRODUCTION**

1. The outcomes from the work programme for the current year (2015/16) will be reviewed at the Panel's meeting on 10 March 2016. At the same time it will be necessary for the Panel to finalise its work programme for the next municipal year (2016/17).
2. In order to assist the process, members are invited to consider both issues at this meeting.

### **REVISIONS TO THE WORK PROGRAMME 2015/16**

3. The panel is asked to note that the New Allocations Policy report scheduled for the 10 March Health and Housing Policy, Development and Review Panel has been rescheduled to be added to the 28 May 2016 meeting.

### **WORK PROGRAMME – NEXT YEAR 2016/17**

#### Scrutiny Board Responsibilities

4. Members are reminded that the Scrutiny Board is generally responsible for;-
  - maintaining an overview of the discharge of the Council's Executive functions.
  - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
  - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
  - Reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
  - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

#### Role of the Policy Development and Review Panels

5. The Policy Development and Review Panels are responsible for preparing their own work programme. Those programmes should take account of the role of the Panels to:-
  - assist in the development and formulation of policy
  - report and advise upon policies and proposals relating to their particular service interest.
  - review the performance of services provided directly or indirectly by the Council.

6. There are six planned meetings of the Policy Development and review Panels in the next municipal year, to deal with ordinary business.

Planning Next Year's Work Programme

7. Members are invited to consider items for the draft work programme for 2015/16. It has been previously suggested that a few items of major significance be chosen.
8. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
9. At this stage, particular items which are known to be coming before the Panel during the next year are:-

<u>MEETING DATES FOR 2016/17*</u>	<u>ITEMS</u>
26 May 2016	<ul style="list-style-type: none"> <li>• Review of Work Programme 2016/17</li> <li>• Health Update</li> <li>• Annual Review of Discretionary Housing Payments</li> </ul>
21 July 2016	<ul style="list-style-type: none"> <li>• Review of Work Programme 2016/17</li> <li>• Health Update</li> </ul>
22 September 2016	<ul style="list-style-type: none"> <li>• Review of Work Programme 2016/17</li> <li>• Health Update</li> </ul>
17 November 2016	<ul style="list-style-type: none"> <li>• Review of Work Programme 2016/17</li> <li>• Health Update</li> </ul>
19 January 2017	<ul style="list-style-type: none"> <li>• Preliminary Review of Work Programme 2016/17 and Draft 2017/18</li> <li>• Health Update</li> </ul>
09 March 2017	<ul style="list-style-type: none"> <li>• Final Review of Work Programme 2016/17 and 2017/18</li> <li>• Health Update</li> </ul>

10. Other general items may arise during the year, such as requesting to consultation requests by the Government.
11. Statutory strategies and policy framework items will need to be reports to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

## **RISK ASSESSMENT**

12. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

13. Members are invited to give preliminary consideration to the outcomes of the Panel's work programme for the current year. In addition, members are asked to start drawing up an outline of a draft programme for the next year. Further considerations can then be given to these matters at the meeting on 10 March 2016.

### **Background Papers:**

None

### **Reference Papers:**

Health and Housing Policy Development and Review Panel Work Programme 2015/16.

### **Enquiries:**

For further information on this report please contact Paul Doran. (Ext 4572)

## DRAFT WORK PROGRAMME FOR 2015/16

<u>MEETING DATES FOR 2015/16</u>	<u>ITEMS</u>
28 May 2015	<ul style="list-style-type: none"> <li>• Review of Work Programme 2015/16</li> <li>• Health Update – (Presentation from Cllr Bayford on local health priorities)</li> <li>• Presentation – Introduction to the Panel and revised Terms of Reference</li> <li>• Presentation: Achievements, Priorities and challenges</li> </ul>
23 July 2015	<ul style="list-style-type: none"> <li>• Review of Work Programme 2015/16</li> <li>• Health Update</li> <li>• Presentation and report from the Rough Sleepers Working Group</li> <li>• Presentation: Findings and learning arising from the Vanguard intervention in Housing Allocations</li> <li>• Council housing repairs and maintenance report.</li> </ul>
24 September 2015	<ul style="list-style-type: none"> <li>• Review of Work Programme 2015/16</li> <li>• Health Update</li> <li>• Presentation on Hampshire's JSNA (Joint Strategy Needs Assessment)</li> <li>• Welfare Reform Update</li> <li>• Affordable Housing Programme Update</li> <li>• Review of FareLets</li> <li>• Tenancy Management Performance Report</li> <li>• Review of Sheltered Housing (dispersed schemes)</li> </ul>
12 November 2015	<ul style="list-style-type: none"> <li>• Review of Work Programme 2015/16</li> <li>• Health Update</li> <li>• Presentation from Fareham and Gosport Clinical Commission Group – Local Health Priorities</li> </ul>

21 January 2016	<ul style="list-style-type: none"><li>• Preliminary Review of Work Programme 2015/16 and Draft Work Programme 2016/17</li><li>• Health Update</li><li>• Rough Sleeper Update</li><li>• Affordable Housing Update</li><li>• Tenant Engagement</li><li>• Council housing repairs and maintenance report</li></ul>
10 March 2016	<ul style="list-style-type: none"><li>• Final Review of Work Programme 2015/16 and Draft Work Programme 2016/17</li><li>• Health Update</li><li>• Affordable Housing Programme Update</li><li>• Tenancy Management Performance Report</li></ul>